

**City of Ocean Springs  
PLANNING COMMISSION  
SUBDIVISION APPLICATION**

Address: 1014 Porter Avenue, Ocean Springs, MS 39564. PH: (228) 875-4415 Fax: (228) 875-2543  
Eric Meyer, Director of Community Development and Planning

**APPLICATIONS ARE DUE BY THE 7th OF EACH MONTH**

\_\_\_\_\_ Lot Split      \_\_\_\_\_ Sketch Plat      \_\_\_\_\_ Preliminary Plat

**Effective June 11, 2006, the following application fees apply:**

Lot Split	\$200.00
Sketch Plat (Minor Subdivision)	\$250.00
Sketch Plat (Subdivision or Multi-Family)	\$300.00
Preliminary Plat Review and Approval	\$250.00 plus \$50.00 per lot

Date: \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Local Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Owner of Record: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Engineer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Land Surveyor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Subdivision Location: on the \_\_\_\_\_ side of \_\_\_\_\_

\_\_\_\_\_ feet \_\_\_\_\_ of \_\_\_\_\_  
(Direction) (Street)

Date of Sketch Plat Approval: \_\_\_\_\_

Date of Preliminary Plat Approval: \_\_\_\_\_

Postal Delivery Area: \_\_\_\_\_

School District: \_\_\_\_\_

Total Acreage: \_\_\_\_\_ Zone: \_\_\_\_\_

Number of Lots: \_\_\_\_\_

Tax Map Designation: Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

Is any open space being offered as a part of this subdivision application? \_\_\_\_\_

Has the Zoning and Adjustment Board granted any variance exceptions or special permit concerning this property? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, please state the date it was reviewed and approved. \_\_\_\_\_

Is any variance from the Subdivision Regulations requested? \_\_\_\_\_

If so, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed Classification of Subdivision: \_\_\_\_\_ (MAJOR) OR (MINOR)

Owners of land 100 feet adjacent or opposite: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Attach three (3) copies of the proposed preliminary plat on 11" x 17" paper.

\_\_\_\_\_ Attach three (3) copies of the construction plans on 11" x 17" paper.

List all contiguous holdings in the same ownership:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Attached hereto is an affidavit of ownership indicating the dates the respective holdings of land were acquired, together with the book and page of each conveyance into the present owner as recorded in the County Records of Deed's (County Clerk's) office. This affidavit shall indicate the legal ownership of the property, the contract owner of the property, and the date the contract of sale was executed.

IN THE EVENT OF CORPORATE OWNERSHIP: A list of all directors officers, stockholders of each corporation owning more than five percent (5%) of any class of stock must be attached.

I, \_\_\_\_\_, hereby depose and say that all the above statements and the statements contained in the papers submitted herewith are true.

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

State of: \_\_\_\_\_

County of: \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

My commission expires: \_\_\_\_\_