

**City of Ocean Springs**  
**PLANNING COMMISSION**  
**PUBLIC HEARING APPLICATION**

Address: 1014 Porter Avenue, Ocean Springs, MS 39564. PH: (228) 875-4415 Fax: (228) 875-2543  
Eric Meyer, Director of Community Development and Planning

**APPLICATIONS ARE DUE BY THE 7th OF EACH MONTH**

**Effective June 8, 2006, the application fee is \$250.00 (NON REFUNDABLE)**

**A CERTIFIED MAIL FEE WILL APPLY FOR EACH CERTIFIED LETTER SENT**

TYPE OF HEARING REQUESTED:

\_\_\_\_\_ CHANGE IN ZONING DISTRICT

\_\_\_\_\_ USE PERMIT

Name of Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Address of property to be rezoned: \_\_\_\_\_

Zoning classification of property: \_\_\_\_\_

Reason for request and intended use of property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ATTACHMENTS REQUIRED:**

- \_\_\_\_\_ 1. Diagram of intended use, showing dimensions and distances of property, building, and their setbacks; parking spaces, entrances, and exits
- \_\_\_\_\_ 2. Legal Description; street address
- \_\_\_\_\_ 3. Names and addresses of all property owners within 500 feet, including any vacant lot(s)
- \_\_\_\_\_ 4. Copy of protective covenants or deed restrictions, if any
- \_\_\_\_\_ 5. Application Fee Amount \$ \_\_\_\_\_
- \_\_\_\_\_ 6. Copies of approvals or requests of approval from other agencies such as: MDEQ, MBOH, DMR, Corps of Engineers, etc.

**COMPLETE THE FOLLOWING:**

A. Explain the present use of the property and condition of any existing structures.

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B. What are the past uses?

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Signature of Property Owner

Signature of Applicant

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Please Print Name

Please Print Name

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Date

Date

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**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Verify as Complete: \_\_\_\_\_

Fee Amount Received: \_\_\_\_\_

Initials: \_\_\_\_\_

**If applicant is authorized to represent property owner, applicant must provide documentation signed by the property owner.**